

Volunteer Management Seminars 2008 Spring Booking Form



Name : _____ Job Title: _____

Organisation: _____

Address: _____

Telephone: _____ Mobile: _____ Email: _____

Are you a member of Volunteering Ireland? Yes / No Membership number: VI _____

Any particular requirements e.g. dietary, disability, learning support? _____

To book a place please complete and return this form **with payment** to the address below. **Bookings will not be accepted without payment.** Use one booking form for each participant. You will receive a written or email confirmation. Please read the aims and objectives for the course and explain what you expect from the course and how you hope the training will improve your work performance or assist your organisation in achieving its objectives on the rear of this form. I would like to book a place on the following course(s): *(please tick appropriate boxes)*

Special offer! If you book both the events you get a discount price! Two courses for non members €250, for members €200!

Date	Venue	Course Title	Cost
[] Monday 4 th February	Dublin	Creating a pro volunteer culture and beyond the stereotypes: managing generational issues in volunteering – Martin J. Cowling	€125 / €150
[] Thursday, 13 th March	Dublin	Keeping volunteers – Rick Lynch	€125 / €150
[] Monday 4 th February and Thursday, 13 th March	Dublin	Creating a pro volunteer culture and beyond the stereotypes: managing generational issues in volunteering – Martin J. Cowling and Keeping volunteers – Rick Lynch	€200/€250

Total amount payable €_____ Cheques to be made payable to Volunteering Ireland

Please debit my credit / debit card type: Visa [] MasterCard [] Maestro [] Laser [] Expiry date: ____ / ____

Credit Card no:

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Book early to avoid disappointment! Please post completed booking form with full payment to: Zsé Varga, Volunteering Ireland, Coleraine House, Coleraine Street, Dublin 7, Ireland

Membership: By becoming a member of Volunteering Ireland you can avail of discounted prices on our training courses. If you require more information about membership, please contact Jessica Ryan (+353 1) 872 2622, email: info@volunteeringireland.ie

Cancellations We will accept written cancellations of confirmed bookings, up to one week before training courses. Fees will not be reimbursed, however, if no written notice is received, if cancellations are made within a week of the training course taking place, or in the event of non-attendance. Volunteering Ireland reserves the right to cancel any course. Notification will be given and all fees reimbursed.

Bursaries A small amount of money is available for bursaries to cover part of the cost of courses. Organisations with limited funding are welcome to apply. Bursaries are paid after the completion of courses and are not given in the case of poor or non-attendance. If you wish to be considered for a bursary, please enclose a short letter explaining your case.